

4. SPAYING AND CASTRATION OF PETS

Office or Division:	Office of Veterinary Services			
Classification:	ANIMAL HEALTH & CONTROL UNIT (AHCU)			
Type of Transaction:	Every Wednesday 8:00am to 5:00pm (NO NOON BREAK)			
Who may avail:	Owners of Dogs and Cats within San Juan City			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Pet Animals (Must be :) <ul style="list-style-type: none"> • Physically healthy • Not pregnant, in heat, and mated for the past few weeks or month (for female dogs and cats) • No lack of appetite • Not overweight • Fasted (no food and water 8-12 hours before surgery) 				
Duly accomplished surgery consent form waiver		Office of Veterinary Services		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Owners of dogs and cats within the city of San Juan is required to present animal for initial check up	Assistant City Veterinarian or City Veterinarian assess the condition of pet animal brought and gives recommendations to perform surgery	None	10 Minutes	Veterinarian on duty
Owners are given surgery consent form waiver	Assistant City Veterinarian or City Veterinarian explains the procedure to the dog owner, as well as possible complications that might arise during surgery.	None	15 Minutes	Veterinarian on duty
Owners are advised to wait in the waiting area upon completion of consent form	1. Pet animal is given sedatives 2. Pet animal is prepped for surgery (Shaved,Disinfected) 3. Assistant City Veterinarian or City	None	Female Dogs – 45 Minutes Female Cats – 40 Minutes Male Dogs – 25 Minutes	Veterinarian on duty

	Veterinarian performs elected surgery on the pet animal.		Male Cats – 15 Minutes	
Owners are advised to what to expect before surgery and what medications will be given for the pet animal	<p>1. Assistant City Veterinarian or City Veterinarian explains the outcome of the surgery, what to expect during recovery and surgical wound management</p> <p>2. Assistant City Veterinarian or City Veterinarian provides prescription of medicines recommended for post-operative care of pet animals.</p>	None	15 Minutes	Veterinarian on duty

END OF TRANSACTION